

TENNESSEE BOARD OF SOCIAL WORKER LICENSURE MINUTES

DATE: February 7, 2017
TIME: 9:00 a.m. CDT
LOCATION: Iris Room, Ground Floor
665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Julia Axley, LBSW, Acting Chair
Robert Zylstra, LCSW
Vicki Gardine Williams, LAPSW, Secretary
Ann-Marie Buchanan, LMSW
Kenya Anderson, LMSW
Karen A. Armstrong, Citizen Member

BOARD MEMBERS

ABSENT: Tara Watson, LCSW
Elizabeth Randall, LCSW

STAFF PRESENT: Christi Stacey, Board Administrator
Teddy Wilkins, Unit Director
Todd Pinckley, Assistant General Counsel

Ms. Axley, acting chair, called the meeting to order at 9:06 a.m. A roll call was conducted and a quorum was present.

Ms. Wilkins asked the Board staff to introduce themselves: Christi Stacey, Teddy Wilkins and Todd Pinckley.

Minutes

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the October 27, 2016 minutes. The motion carried.

Financial Report

Ms. French reviewed the Financial Report for fiscal year 2016 stating the Board had direct expenditures of \$147,347.04 and allocated expenditures of \$121,424.78 for total expenditures of \$268,771.82. Ms. French said Board fee revenue totaled \$387,056.00, current year net

\$118,284.18 and LARS improvements of \$15,537.09 for a total cumulative carryover of \$1,271,361.60.

Ms. French stated the account codes are broken down on the addendum page.

Ms. French said the fee reduction effective December 22, 2015 should start having a noticeable impact by year end.

Ms. French said 68% of the Board's revenue comes from renewals, 12% from application fees and 13% from licensures.

Ms. Armstrong questioned the legal fees which more than doubled from last year.

Mr. Pinckley stated when he started with the Board last year he spent more time in learning the Board policies and procedures, which caused the fees to increase; however, now that he is familiar with the procedures the fees will decrease.

Ms. Wilkins said the expenditures are remaining steady.

Investigative Report

Ms. Dorroh reviewed the statistical complaint report stating there are ten (10) new complaint cases in their office with a review scheduled for March 30, 2017. Ms. Dorroh stated there are ten (10) complaints against LMSW's, thirteen (13) against LCSW's, one (1) against an LAPSC, and three (3) against LBSW's.

Ms. Dorroh reviewed the monitored practitioners report stating two (2) LMSW licenses are suspended, two (2) LCSW's are on probation, one (1) LMSW license is revoked and one (1) LCSW license is reprimanded. Ms. Dorroh said one (1) APSW, one (1) LMSW, two (2) LBSW's have civil penalties, and one (1) LBSW licensee has a TSAC suspension.

Tennessee Suicide Prevention Network (TSPN)

Mr. Scott Ridgeway, Executive Director of the Tennessee Suicide Prevention Network gave a presentation regarding suicide prevention. Mr. Ridgeway stated TSPN works across the state to reduce the rate of suicides each year, which is the third leading cause of death from the ages of ten (10) to twenty-three (23). Mr. Ridgeway stated over the last sixteen (16) years it has been his experience when speaking in public that over half of the audience have had family or friends who have committed suicide.

Mr. Ridgeway said only 25% of social workers and 50% of counselors have suicide prevention training and recommends that the Board require two (2) hours of continuing education in suicide prevention every two (2) years.

Ms. Williams asked Mr. Ridgeway to conduct a survey of how many health care professionals work in a mental health field and already obtain suicide prevention continuing education courses for their review.

Ms. Axley suggested that Mr. Ridgeway contact the Tennessee chapter of NASW and Tennessee Society of Healthcare Social Workers to set up training in suicide prevention.

Upon discussion the Board decided to table the decision until the next meeting in order to have time to review the packet of information Mr. Ridgeway distributed and to consider how to integrate these hours part of the annual requirements, which would also require a rule amendment.

Office of General Counsel

Mr. Pinckley said their office has twelve (12) cases against licensees, three (3) of which will be resolved by Consent Orders today.

Mr. Pinckley stated the Telehealth rules rewrite are still in internal review and, as of January 30, 2017, his supervisor is still reviewing the documents.

Mr. Pinckley said the Board asked him to send a letter to Walter State Community College regarding students with associate degrees using the title “social worker.” Mr. Pinckley stated the Dean of Behavioral and Social Sciences informed him that WSCC’s staff does inform all students of the credentials required for the title “social worker.”

Mr. Pinckley stated yesterday Senate Bill 240 was presented which addresses Occupational Therapists, Physical Therapists and Social Workers. Mr. Pinckley said a Social Worker Board member may be appointed by the Governor from a list of nominees submitted by interest social work groups such as the Tennessee Chapter of the National Association of Social Workers and Association of Social Work Boards.

Consent Orders

Mr. Pinckley presented Consent Orders for Sonja Smith, LMSW, Maretta Henegar, LBSW and Joyce Humphrey, LBSW, for failure to comply with the continuing education requirements.

Ms. Buchanan made a motion, seconded by Ms. Williams, to accept the Consent Order for **Sonja Smith, LMSW**. The motion carried.

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to accept the Consent Order for **Maretta Henegar, LBSW**. The motion carried.

Ms. Buchanan made a motion, seconded by Mr. Zylstra, to accept the Consent Order for **Joyce Humphrey, LBSW**. The motion carried.

Administrative Report

Ms. Stacey stated that as of January 31, 2016, there were 662 Licensed Baccalaureate Social Workers, 2,688 Licensed Master Social Workers, 282 Licensed Advanced Practice Social Workers and 2,586 Licensed Clinical Social Workers.

Ms. Stacy said from July 26, 2016 through January 31, 2017 four (4) LBSWs, nineteen (19) LMSWs, one (1) LAPSW and eight (8) LCSWs retired their licenses.

Ms. Stacey said from July 26, 2016 through January 31, 2017 seventeen (17) LBSWs, forty-three (43) LMSWs, six (6) LAPSWs and twenty-one (21) LCSWs licenses expired.

Ms. Stacey stated from October 26, 2016 through January 31, 2017 six (6) LBSWs were licensed with eight (8) applications in process; ninety-two (92) LMSWs were licensed with sixty-six (66) applications in process; two (2) LAPSWs were licensed with zero (0) applications in process; and, thirty-seven (37) LCSW's were licensed with twenty-five (25) applications in process.

Ms. Stacey said the ASWB Spring Education Meeting is scheduled for April 26-30, 2017 in Newman, Nevada and asked if any Board member would like to attend.

Ms. Buchanan, Ms. Axley and Ms. Wilkins stated they would like to attend.

Ms. Anderson said she thought her expenses would be covered by ASWB because of her committee services; however she would like Board approval if not paid by ASWB.

Ms. Stacey stated the remaining Board Meeting dates for 2017 are:

May 4-5, 2017
July 27-28, 2017
October 26-27, 2017

Ms. Axley said Fairfield Inn and Suites will be open soon and available for reservations for the May meeting.

Agreed Citation

The Board reviewed an Agreed Citation for **Demetria Newman-Smith** who failed to obtain fifteen (15) continuing education hours.

Ms. Stacey said the Agreed Citation fines Ms. Newman-Smith \$100 and gives her sixty (60) days to obtain the hours. Ms. Stacey said if Ms. Newman-Smith fails to pay the fine or obtain the hours within sixty (60) days her file is sent to OGC for a Consent Order.

Ms. Williams made a motion, seconded by Ms. Buchanan, to accept the Agreed Citation for Demetria Newman-Smith. The motion carried.

Review, approve/deny and ratify new licensure files

Upon review Ms. Buchanan made a motion, seconded by Mr. Zylstra, to approve the following LBSW applicants for licensure:

**Ashley M. Arcomano
Artie M. Burner
Brittany E. Chandler**

**Judy Davis Hall
Diane Suzette Smith
Whitney Hope Terry**

The motion carried.

Upon review Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following LMSW applicants for licensure:

**Patrice B. Marx
Raynetta M. May-Parker
Stephanie S. McKee
Kimberly L. McLarin
Latoya A. McLeod
Chat B. Mensah
Gwendalyn Rowe Minton
Rachel A. Mitchell
Lauren N. Norton
Katherine W. Oliver
Heather A. Osborne
Erika J. Panek
Sparka J. Perry
Terisa A. Pewitt
Leslie A. Pignataro
Sarah B. Portis
Sonja A. Quinn
Taylor L. Richardson
Amber N. Riley
David A. Russell
Miguelina Santana
Jeremy Cottrell Scott**

**Jessica M. Seebeck
Aaron Kyle Shadrick
Keisha M. Shervington
Arthur George Shoemaker
Andrea R. Stackpole
Margaret H. Stewart
Sheri L. Swandal
Britney Yaell Thornton
Chanel A. Townsend
Carol A. Valladares
Tanya D. Vasbinder
Kelsey J. Waggoner
Lydia D. Walker
Makenzie K. Walker
Sheri D. Weber
Lateldrin D. Williams
Emily Wilson
Kaylee C. Wilson
Kim R. Wilson
Jennifer L. Woodruff
Chastity S. Woodson**

The motion carried.

Upon review Ms. Buchanan made a motion, seconded by Mr. Zylstra, to approve the following LAPSW applicants for licensure:

**Katrine M. Cabell
Karen M. Clark**

The motion carried.

Upon review Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following LCSW applicants for licensure:

**Rachel Bolick
Carly M. Brown
Sandra W. Brown
Madison L. Brunswick
Indria F. Clay
Eleanor D. Crenshaw
Heather G. Duncan
Jason D. Ferrell
Allen Kerrie Gholston
Kathleen Camille Haas
Susan W. Hundley
Lorraine Y. Jefferson
Yasmin A. Johnson
Alison M. Jones
Kara M. Korte
Angela D. Lancaster
Valerie K. Martin
Richard S. McDonald, Jr.
Colleen M. Meersman**

**Patricia S. Montgomery
Fran L. Mora
Jennifer Jo Morgan
Shannon Michaela Morgan
Pamela S. Nuchols
Andrea N. Payne
Virginia A. Poag
Caitlin R. Powers
Nancy R. Reed
Sabrenna J. Reed
Luanne Marie Reiter-Leslie
Kristen A. Rosenberg
Charles E. Spears
Eleanor D. Sueing
Devin L. Terry
Kimberly A. Trotter
Clint A. Wheeler
Tiffany Lynn Zieg**

The motion carried.

Review; approve/deny LCSW applicants to sit for written exam

Upon review Ms. Buchanan made a motion, seconded by Mr. Zylstra, to approve the following LCSW applicants to sit for the written exam:

**Sharon Battle
Joseph Botelho
Rebecca Brown
Elizabeth Bryson-Harts
Sandon Bull
Virginia Childs
Ashley Curry
Valaria Davis
Jennifer Gervin
Bailey Groetsch
Samantha Hammonds
Alice Hiatt**

**Holland Jordan
VaKendell Long
Holly Moore
Julie Moore
Abigail Phillips
Hannah Phillips
Lauren Roberts
Kimberly Simerly
Daniel Simpkins
Brittany Sullivan
Erika Thompson
Janel Zimmerman**

The motion carried.

Approve/deny reinstatement applications

Upon review Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the following LMSW reinstated licensees:

Margaret Camille Watts Brooke
Amber B. Carney
Summer Hopper Coleman
Tamika D. Davis
Mary Grant

Adrienne T. Holden
Laura Kron
Sheri L. Swandal
Emily Wilson

The motion carried.

Upon review Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the following LBSW reinstated licensee:

Judy Davis Hall

The motion carried.

Upon review Ms. Williams made a motion, seconded by Ms. Buchanan, to approve the following LCSW reinstated licensees:

Yasmin A. Johnson
Patricia S. Montgomery
Fran L. Mora

The motion carried.

Correspondence

Mary Davis, sister of **Marian Davis, LMSW**, submitted a letter requesting a waiver of Marian Davis' continuing education for 2014/2015 due to illness in May 2015 and Ms. Davis was given a six (6) month extension to obtain the hours. Mary Davis submitted a letter dated January 20, 2017 stating Ms. Davis is still unable to work and is requesting a waiver of the hours and a form to retire her sister's license.

Ms. Williams made a motion, seconded by Mr. Zylstra, to waive Ms. Davis' continuing education requirements for 2014/2015. The motion carried.

Cathy Cavender, LMSW, submitted correspondence requesting that the hours of supervision she obtained telephonically count toward the required one hundred (100) hours of face to face supervision.

Ms. Williams made a motion, seconded by Mr. Zylstra, to deny Ms. Cavender's request as the rules require face to face supervision. The motion carried.

James Bennett, LMSW, submitted correspondence asking if he could be supervised by a LCSW in private practice while working in an intensive outpatient program.

Ms. Williams made a motion, seconded by Ms. Buchanan, to approve Mr. Bennett's request and inform him that as long as the information remains confidential and, based on the information submitted, should not be an issue while completing his supervision. The motion carried.

Candice Preysz, submitted a letter to the Board requesting an extension to re-take the LMSW exam. Ms. Preysz said she failed the exam in July 2017 and was unable to re-take the exam as she was stationed in Japan during the ninety (90) day period. Ms. Preysz said she is now stationed in New Mexico and is able to travel to El Paso to sit for the exam.

Ms. Anderson made a motion, seconded by Ms. Buchanan, to grant Ms. Preysz sixty (60) days to schedule for the exam. The motion carried.

Ms. Wilkins asked the Board to go to the 2015 minutes prior to review the next two (2) letters. Ms. Wilkins said at that meeting an applicant requested that her clinical supervision hours, obtained under an expired license, be counted toward supervision. Ms. Wilkins said at that time, after a lengthy discussion, the Board determined that the expiration date is clearly noted on the license and denied her request.

Emily Wilson, LMSW, submitted a letter requesting that the clinical hours she obtained from August 31, 2016 to December 12, 2016, under an expired LMSW license, count toward her supervision hours.

Ms. Buchanan made a motion, seconded by Ms. Williams, that she could not include the hours obtained under an expired license. The motion carried.

Amber B. Carney, LMSW, submitted a letter requesting that the clinical hours she obtained from August 31, 2016 to December 21, 2016, under an expired LCSW license, count toward her supervision hours.

Ms. Buchanan made a motion, seconded by Mr. Zylstra, that she could not include the hours obtained under an expired license. The motion carried.

Approve/Deny Continuing Education Waivers

Ms. Stacey said the following licensees meet the requirements, set by the Board, for a waiver of the continuing education requirements:

Melody Russell, LBSW, License 1232 – Waive 2016
Daniel Griggs, LMSW, License 11099 – Waive 2016
Margaret A. Banks, LMSW, License 11169 – Waive 2016
Shalanda Rose-Sneary, LMSW, License 11026 – Waive 2016
Lindsey J. Gagnon, LMSW, License 11083 – Waive 2016
Lindsey L. Gafford, LMSW, License 10789 – Waive 2016

Anthony W. Mak, LMSW, License 10845 – Waive 2016
Aaron Kyle Shadrick, LMSW, License 11054 – Waive 2016
Christopher S. Koelln, LMSW, License 10951 – Waive 2016
Chelsea M. Lanier, LMSW, License 10424 – Waive 2015

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the waivers. The motion carried.

Discuss and take action if needed regarding rulemaking, hearings, rule amendments and policies

Mr. Pinckley asked the Board to review the amended telehealth rules which contain minor changes to include all levels of social work in the telehealth scope of practice.

Ms. Wilkins stated that under definitions section C is incomplete.

Mr. Pinckley said he would have that section corrected.

Ms. Karen Franklin, ISW, asked what ASWB and NASW require in their new technology standards. Ms. Franklin asked if the Board is focusing telehealth on clinical services and, if so, an LMSW can provide clinical social work under the supervision of an LCSW. Ms. Franklin asked if there was anything addressing the technology standards by the ASWB and NASW.

Ms. Wilkins said the rules cannot broaden the statute which specifically states that any provider under this title which is authorized to diagnose and treat.

Ms. Buchanan asked what Title 33 is.

Ms. Franklin said Title 33 is the Mental Health Act and basically relates to mental health centers.

Ms. Franklin stated the Department of Mental Health has been developing models for how to conduct telehealth. Ms. Franklin said without seeing the definition of telehealth she understands it is providing social work services through electronic media and encouraged the Board to obtain information from the Department of Mental Health.

Mr. Pinckley suggested eliminating the language “clinical” from the telehealth rules.

Ms. Armstrong said she was concerned under Standards of Practice for Telehealth, section (j) which states “This section shall not apply to a patient under the jurisdiction of any correctional facility.”

Mr. Pinckley said it was residual from the state they borrowed the language from and could be taken out.

Discuss other board business

Ms. Franklin asked if the Board wanted to sponsor the ASWB Social Work Day at the Capital on March 22, 2017. Ms. Franklin said the Board was a social work licensure sponsor last year at the \$600 level which entitles Board staff to be present.

Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the \$600 donation and Ms. Stacey and another staff member to attend. The motion carried.

With no other Board business to conduct Ms. Buchanan made a motion, seconded by Ms. Williams to adjourn at 12:01 p. m. The motion carried.

Ratified by the Board of Social Workers on May 4, 2017.